



# Onondaga County Legislature

**DEBORAH L. MATURO**  
Clerk

**J. RYAN McMAHON, II**  
Chairman

**KATHERINE FRENCH**  
Deputy Clerk

401 Montgomery Street • Court House • Room 407 • Syracuse, New York 13202  
Phone: 315.435.2070 Fax: 315.435.8434  
[www.ongov.net](http://www.ongov.net)

## **WAYS & MEANS COMMITTEE REVIEW OF 2019 BUDGET REVIEW OF WAYS & MEANS COMMITTEE DEPARTMENTS – September 21, 2018 BRIAN MAY, Chairman**

**MEMBERS PRESENT: Mr. Jordan, Mrs. Ervin, Mr. Knapp, Mr. Plochocki**

**MEMBERS ABSENT: Mr. Ryan, Ms. Williams**

**ALSO ATTENDING: Chairman McMahon, Mr. Rowley, Mr. Burtis, Ms. Cody, Dr. Chase, Mr. Holmquist,  
Mr. McBride, Mr. Bush, *see also attached list***

Chairman May called the meeting to order at 11:13 a.m. and asked that written comments be sent to Mrs. Maturo.

**PERSONNEL DEPARTMENT, pg. 3-105: Duane Owens; Commissioner; Carl Hummel, Deputy Commissioner; Lorraine Bissi Greenleese, Administrative Officer**

Mr. Owens referenced the following pages in the budget book and added:

- 2 additional support staff; 1 will be split with Purchasing Dept.

### **Personnel Department Funding Adjustments**

The following funding adjustments from the FY 2018 are necessary to support the FY 2019 program:

#### **Appropriation Adjustments**

##### **▪ Personnel**

Net Personnel funding increased by \$104,345 due to salary and wage adjustments and funding two support staff positions

##### **▪ Maintenance, Utilities and Rents**

Increased by \$6,820 for facility rental fees for exams

#### **Revenue Adjustments**

##### **▪ County Svc Rev- General Govt Support**

Increased by \$8,000 related to increase in exam participation as well as Firefighter and telecommunications exams

## 2018 Accomplishments

## Budget Summary

Page: D71-Personnel Department, F10001-General Fund

- Successfully concluded collective bargaining negotiations with the New York State Nurses Association (NYSNA) and the Onondaga County Sheriff's Captain's Association (OSCA). The NYSNA contract included enhanced employee health benefit cost sharing features and the OSCA contract continues such features that had been included in a previous contract.
- Coordinated the Transfer of Function pursuant to New York State Civil Service Law Section 70.2 of the Onondaga County Department of Correction to the Onondaga County Sheriff's Office.
- Transitioned to Excellus Blue Cross Blue Shield as Third Party Administrator (TPA) for the County's self-insured health benefits covering active employees/dependents and pre-65 retirees/dependents.
- Transitioned Medicare Advantage Part C insurance to Aetna for Medicare eligible retirees.
- Converted Medicare Advantage Part D insurance under United Health Care/Optum RX from Medicare Advantage Drug Plan (MAPD) to an Employer Group Waiver Plan (EGWP).
- Converted self-insured dental benefits to new platform of TPA United Health Care/UMR following their acquisition of POMCO.
- Continued participation in the Health Benefits Coalition including educating and informing labor representation in the development of the Premium Equivalent Rates, plan design initiatives and cost monitoring of the health benefit program.
- Operated the CSEA Grievance Triage Arbitration Procedure for grievances and disciplines which streamlines procedures and reduces both case hearing time length and arbitration costs.
- Full engagement in the Genesys to PeopleSoft platform conversion for payroll and HCM.
- Continued the replacement of the present civil service HRIS system (ESP) with the egov system.
- Continued offerings of the Onondaga County Leadership Academy which, to date, has trained 111 county supervisors at all levels.
- Will conduct over 200 examinations and will process nearly 7500 exam applications.
- Approximately 217 Police Physical Agility examinations have been held at the YMCA of Greater Syracuse. Expects another 200 tested in the Fall of 2018.
- Approximately 40 Police Medical exams were conducted in 2018.
- Implemented the County Executive's Administrative Directive for Workforce Diversity development called the "Rooney Rule" to achieve greater workforce diversity. State governments, municipalities, and private businesses, including Fortune 500 companies, have followed suit.
- Hiring of a Project Coordinator charged with spearheading recruitment and placement of full & part time County positions while coordinating with our growing external partner agencies.
- Successfully placed over ninety (90) County residents into government positions in our first seven months of the diversity initiative.

## Account Code - Description

	2017 Actual	2018 Adopted	2018 Modified	2019 Executive	2019 Exe vs 2018 Adpt
A641010 Total-Total Salaries	1,637,515	1,706,857	1,685,357	1,805,911	99,054
A641030-Other Employee Wages	88,925	4,400	31,900	9,691	5,291
A693000-Supplies & Materials	24,327	25,842	26,499	28,842	3,000
A694130-Maint, Utilities, Rents	9,439	12,125	13,948	18,945	6,820
A694080-Professional Services	38,050	44,600	55,769	45,600	1,000
A694100-All Other Expenses	42,885	65,445	65,445	65,891	446
A694010-Travel & Training	21,560	31,800	36,748	31,800	0
Sub Total Direct Appropriations	1,862,700	1,891,069	1,915,665	2,006,680	115,611
A691200-Employee Benefits-Interdepart	1,046,869	1,188,162	1,188,162	1,065,370	(122,792)
A694950-Interdepart Charges	639,497	425,548	425,547	617,959	192,411
Sub Total Interdepartmental Appropriations	1,686,366	1,613,710	1,613,709	1,683,329	69,619
Total Appropriations	3,549,066	3,504,779	3,529,374	3,690,009	185,230
A590030-County Svc Rev - Gen Govt Support	88,915	116,000	116,000	124,000	8,000
Sub Total Direct Revenues	88,915	116,000	116,000	124,000	8,000
A590060-Interdepart Revenue	568,313	855,905	855,905	550,716	(305,189)
Sub Total Interdepartmental Revenues	568,313	855,905	855,905	550,716	(305,189)
Total Revenues	657,228	971,905	971,905	674,716	(297,189)
Local (Appropriations - Revenues)	2,891,838	2,532,874	2,557,469	3,015,293	482,419

Mr. Knapp:

- A decrease in revenue lines – what is it attributed to

Mr. Owens:

- Most of it is the interdepartmental revenue decrease – not charging out as much

Mr. Knapp:

- Is that due to policy changes

Mr. Morgan:

- If you look at the '17 actual, it's more in line with what we charged out in '17; varies year to year, but try to reconcile so we are not budgeting more than we should be

Mr. Knapp:

- In the news recently is the staffing at the Justice Center; do you schedule those tests as well

Mr. Owens:

- Yes – law enforcement/police officer entry exam is scheduled through us

Mr. Knapp:

- Is one coming up soon

Mr. Owens:

- November

Mr. Rowley:

- New position in the roster – Assistant Commissioner of Personnel – can you explain

Mr. Owens:

- After we went through the early retirement a couple of years ago, we are starting to right size the department and found there was a need there
- Had a position that existed – are just basically changing the title and getting a better talented person to serve our needs
- Other departments are doing a lot of staff development and training; the Personnel Department is still doing things the way they did in the '70's and '80's
- We needed someone more in line to incorporate all of the other departments' training needs under one, in addition to some other needs and business processes

Mr. Rowley:

- It's no increase in head count, just a shift

Mr. Owens:

- That's correct

Mr. Jordan:

- Salary line is increasing by funding 2 support positions – are one of those the Assistant Commissioner

Mr. Owens:

- No, it's an Information Aide—basically a receptionist split between us and Purchasing
- One is a Typist 2

Mrs. Ervin:

- Glad to hear of one cohesive training and staff development – it is necessary
- Hoping that sensitivity training will be done as well

Mr. Owens:

- Yes – have observed over the last couple of years that there is a lot of the middle management, who rose to middle management from civil service exams, and are not getting the opportunity to get the proper training they need to be a supervisor
- Along with that is sensitivity to who you will be training – that will be included; have done some pilot training, still in that process in some of the outlying departments

Chair May:

- Rental fees for exams – are we renting a facility

Mr. Owens:

- Sometimes – due to the timing and size of the exam

Chair May:

- We staff it and just use an outside facility for the test

Mr. Owens:

- Correct

Chair May:

- Obviously the cost will vary depending on where we hold the exam

Mr. Owens:

- It's not thousands of dollars; it's like hundred - \$50 here, \$200 there

Chair May:

- PeopleSoft – where do we stand with the HR, payroll, benefits modules and implementation

Mr. Fisher:

- Personnel is the department impacted the most – everybody in Personnel will touch the benefits part, the personnel management piece, or some of the systems that are being replaced by PeopleSoft

Mr. Owens:

- Full steam ahead, working with IT – coming down the homestretch
- Quite a bit of my staff are dedicated to fully pushing this across the goal line
- Anticipates it happening in 2019

Chair May:

- Would that be all 3 aspects of the program – are there differently modules

Mr. Fisher:

- Think of it in terms of business processes; one process is payroll – that is moving along nicely – Comptrollers office and Personnel are working together – getting trained; departments that have payroll embedded in them – payroll clerks are being trained to do their piece of the payroll system
- Benefits – largely within Personnel Dept.
- Position Management – in a lot of places in county government, but the lead for it is in Management & Budget; managing positions and money that comes out of positions
- Other business process – deduct money from paycheck and it goes off to IRS, NYS, garnishee, etc. – has an interface to account payable system largely in Mr. Maturo's department
- Other business process - money that gets spent in payroll – getting that to the general ledger – combination of Financial Operations and Comptroller's office
- Base Benefits module – going live first
- Benefit Administration module – automates some of the process, will be added on
- Time & Labor module – bought it, decided to stay with Kronos – won't implement this module at all

Chair May:

- Main area of interest is the payroll piece – which quarter of 2019 are we looking to go live

Mr. Fisher:

- Payroll piece is very solid – very confident that payrolls are being calculated correctly, but can't just print out paychecks and not integrate the rest of the system
- Planning to have 2 full parallels – compare Genesys to PeopleSoft; there will inevitably have some corrections to make, and then you do it again. Open enrollment and year end process is done in Nov. & Dec. – wouldn't go live until after the 1<sup>st</sup> of the year

Mr. Bush:

- As a new legislator, Heath benefits were explained to me. I come from a township where the benefits are a little different
- Was surprised at the options offered to employees and retirees – either a single plan or family plan
- The town I came from offered a 3<sup>rd</sup> tier – a 2 person plan; seemed to reflect society a lot better than having to have an employee choose between a single or family plan, if only a 2 – person household.
- Was dumb founded that the county didn't offer the 3-tier option to employees and retirees

Mr. Hummel:

- Correct – we only have a single and a family – to add a 3<sup>rd</sup> tier we would have to adjust the premium equivalent rate
- It has been discussed in the past in our Health Care Coalition – where the administration meets with all of the unions quarterly to review the health plan, how it is working, suggestions
- Coalition makes suggestions to the executive office for potential action
- A few years ago an analysis was done on the plus one level – doesn't recall the reasons why it was rejected at that time, would have to do some research
- It's a matter of having our actuaries do an analysis and review to see if it makes sense

Mr. Fisher:

- (speaking to Mr. Bush) Are you self-insured (town) or do you buy an insurance product

Mr. Bush:

- No – Excellus

Mr. Fisher:

- That's a big difference. Claims are going to get paid whether it is a family, single or 2 people -- we are self-insured – have a plan and plan design – regardless of how we charge the employees for their share, we are going to pay the claims that we are going to pay; no difference to the county if we had a 3<sup>rd</sup> tier
- With an insurance company, you might get a better rate if your plan is for 2 people rather than a family, but that doesn't happen with self-insured
- The only thing that gets impacted is how much we collect from employees
- We charge a higher premium equivalency rate for family – have negotiated with unions that is the 15% or 18% or 20% that they are going to be charged against

Mr. Bush:

- One of the retiree benefits is health insurance, and 65+ and are thrown into a family plan – it seems a little expensive

Mr. Hummel:

- It's not because we have Medicare Advantage – they go into that plan at age 65; those are all single plans. If they still have a spouse, the spouse gets moved from family OnPoint plan to a single OnPoint plan until the spouse reaches 65, then the spouse goes onto Medicare Advantage as a single

Mr. Bush:

- That's for all retirees now

Mr. Hummel:

- Yes, once they become Medicare eligible – we move them to Medicare Advantage

Mr. Bush:

- Regardless of their contract negotiation

Mr. Hummel:

- Correct – all retirees

Mr. Bush:

- I will give you some information later – there are 6 that are paying an extraordinary amount of money as retirees

Mr. Hummel:

- There are still a couple of indemnity plans, and it also depends if there is more than 2 people still on the OnPoint plan – they don't get moved to Medicare Advantage until there is only 2 and can put it into 2 single policies
- If you are concerned about people and what they are paying and whether they are in the right plan, please send that to me and I will investigate

Mr. Fisher:

- In the past there was a number of plan designs; different bargaining units would have different co-pays and different elements of their plan – all are now on OnPoint 25
- Copays for specialists is \$25; M/C's right now pay \$40 for the co-pay for specialist
- The Co. Exec has the administrative ability to move the M/C employees to the same plan that the represented employees have – she intends to do that January 1<sup>st</sup>, and the legislature doesn't have to act on that
- She is asking the legislature to move the retirees to the same OnPoint 25 plan
- If legislature agrees to move retirees into it, then we will have one plan design

Chair May:

- It's a good topic, relevant – have you been out to market for any of the other benefit plans

Mr. Hummel:

- RFP's were all completed last year

Chair May:

- Suggested doing a 10 -15 minute overview of where we stand – what the products are
- (Speaking to Mr. Fisher) you brought up a very strategic situation – the more you can align folks in the same type of coverage, the more you can qualify, quantify the risks you are taking on; also easier from and administrative standpoint
- It's a good topic for the Ways & Means Committee to become aware of and start understanding what some of the considerations are including how we are pricing the plan, strategic intent
- I have been in the industry for a while -- there has been a continuous evolution of the benefit programs in a positive way based on the trends that are out there in the industry; public employers are not exempt from these trends and considerations
- Would like to move this over to the regular program Ways & Means Committee meeting– maybe towards Dec. or Jan.

Mr. Fisher:

- Need to discuss the timing – when a change like that is made, it impacts open enrollment

Chair McMahon:

- For clarification – there's no financial impact in this budget – you didn't increase revenue for increased retiree health care

Mr. Fisher:

- No budgetary impact, but would be a financial impact

Mr. Hummel:

- OnPoint 25 has a mix of benefits that if applied to the retirees, who would save the county

Chair McMahon:

- Retirees right now aren't on that plan

Mr. Hummel:

- Correct – their contributions would remain the same

Chair McMahon:

- To make that change you need legislative approval and you don't have it – there is nothing reflecting that in this budget

Mr. Hummel:

- Correct

Mr. Knapp:

- 2016 was a brutal year on our health plan; how are we tracking for this year

Mr. Morgan:

- It was 2016 and 2017

## INSURANCE FUND, PG. 3 -90

### Insurance Fund Funding Adjustments

### Budget Summary

Page:D58-Insurance, F55040-Insurance Division

The following funding adjustments from the FY 2018 are necessary to support the FY 2019 program:

		2017 Actual	2018 Adopted	2018 Modified	2019 Executive	2019 Exe vs 2018 Adpt
Appropriation Adjustments	Account Code - Description					
▪ Health Insurance	A691250-Employee Benefits	81,792,399	90,265,556	90,553,801	89,774,254	(491,302)
	A693000-Supplies & Materials	120	5,000	5,000	5,000	0
	A694130-Maint, Utilities, Rents	1,539	7,000	7,147	7,000	0
Net increase of \$210,900 which indicates a relatively flat projection for the \$79.3M health insurance budget	A694080-Professional Services	2,132,809	2,347,592	2,505,730	2,320,724	(26,868)
▪ Dental Insurance	A694100-All Other Expenses	5,553	7,700	7,700	7,700	0
	A694010-Travel & Training	0	4,000	4,000	4,000	0
Net decrease of \$169,378 due to lower projections for dental expenses	A694060-Insurance Policies	1,165,506	1,215,822	1,215,822	1,103,657	(112,165)
▪ Workers Compensation	A666910-Self Insured Property Losses	0	25,000	25,000	25,000	0
	A667100-Judgments And Claims	(1,724,777)	225,000	225,000	225,000	0
Net decrease of \$525,777 due to lower projections for claim expenses	Sub Total Direct Appropriations	83,373,148	94,102,670	94,549,199	93,472,335	(630,335)
▪ Unemployment Insurance	A694950-Interdepart Charges	1,606,534	1,552,412	1,552,412	1,427,460	(124,952)
Net decrease of \$46,793 due to lower projections for the number of claims	Sub Total Interdepartmental Appropriations	1,606,534	1,552,412	1,552,412	1,427,460	(124,952)
▪ Disability Insurance	Total Appropriations	84,979,682	95,655,082	96,101,611	94,899,795	(755,287)
Net increase of \$39,746 based on a 2% annual increase	A590030-County Svc Rev - Gen Govt Support	16,185,047	19,052,019	19,052,019	18,192,874	(859,145)
▪ Insurance Policies	A590050-Interest and Earnings on Invest	4,008	22,500	22,500	0	(22,500)
	A590057-Other Misc Revenues	454,318	233,775	233,775	233,658	(117)
Net decrease of \$112,165 based on 2018 actual expenses for crime/liability/property policies	A590083-Appropriated Fund Balance	0	3,000,000	3,000,000	0	(3,000,000)
▪ Professional Services	Sub Total Direct Revenues	16,643,373	22,308,294	22,308,294	18,426,532	(3,881,762)
Net decrease of \$26,868 due to lower projections for administrative fees paid to the third-party administrators insurance plans	A590060-Interdepart Revenue	65,375,097	73,346,788	73,346,788	76,473,263	3,126,475
	Sub Total Interdepartmental Revenues	65,375,097	73,346,788	73,346,788	76,473,263	3,126,475
	Total Revenues	82,018,470	95,655,082	95,655,082	94,899,795	(755,287)
Revenue Adjustments	Local (Appropriations - Revenues)	2,961,212	0	446,529	0	0
▪ Total revenue decrease of \$755,287 is driven by a decrease in total appropriations						

Mr. Morgan:

- Had a huge spike in claims in 2016 & 2017
- Went out to market in 2017 for almost all 3<sup>rd</sup> party administrators – got competitive proposals
- End up with Excellus – put a claims guarantee on the table – guaranteed claims in 2018 would be no higher than 2017
- Working with the old TPA to get a baseline for 2017 – based on our information and working with consultants, have pretty good idea of what 2017 is

- Protection 2018 to be about \$3M under budget for OnPoint itself
- Have claims guarantee in 2019 as well, but it's 6.5%
- Of \$89M in employee benefit line, \$51M is OnPoint – growing by 6.5% over this year's estimate
- Total line going down \$500K; believe will be flat with prescription drugs
- Workers Comp - \$500K lower than this year's budget
- Hoping not to use the \$3M budgeted this year in fund balance; it used to be rather large, tried to strategically pull it down year after year in budget process – not proposing to use any next year; there isn't any to use at this point
- Claims have flattened, 6.5% is guaranteed – as long as our estimates are close, we aren't going to pay any more than that – same guarantee for 3<sup>rd</sup> year as well
- Medicare Advantage – about \$10M – roughly flat – savings related to going out last year with City and School District
- Vision is in there; still have to offer choice of an HMO (MVP)
- Insurance policies projected to tick down – have had a lot of success
- Workers Comp \$6.6M – when Mr. Stanczyk came in it was \$8M – one benefit was offloading the nursing home; no new claims, but certainly there is a tail; had settled a lot where it made sense – slowed down significantly. Mr. Stanczyk has plans in 2019 to be more aggressive in settlements
- Good work from Mr. Bratek on the front end from safety perspective and programs put in place

Mr. Rowley:

- Will be \$3M to the good on OnPoint claims this year – will that fall to fund balance in that line in the insurance fund

Mr. Morgan:

- There are a lot of other items in the insurance fund; assuming those come within or close to budget, that would be the hope that we don't use that fund balance this year

Mr. Rowley:

- Looking at the fund balances on pg. 2-5; it would be a good thing if it did fall to fund balance

Mr. Morgan:

- The health piece of fund balance is upside down; it's the workers comp that has bailed us out.

Mr. Rowley:

- There is a desire, strategy or plan to eliminate that deficit in the health insurance line going forward, is that a fair statement

Mr. Morgan:

- Absolutely

Chair McMahon:

- Between the workers comp balance and health insurance balance, where are we in 2018

Mr. Morgan:

- Projecting that if we use the \$3M, we will be in a negative position of almost \$3M

Chair McMahon:

- The only way there is fund balance in any of the lines is if we don't use the \$3M appropriated in 2018

Mr. Morgan:

- Correct – thinks we are on track to not use it

Mr. Maturo:

- I think you are talking about the overall fund balance, but you can't really look at the insurance fund as overall because each one of those programs receives revenue in a different manner
- Regardless of what the workers comp fund balance is, you still have to fund the health claims
- They get funded by premium equivalent – part of it is the county and part of it is county employees

Chair May:

- It is claims and reserves – part of premium equivalent is what we make it for claims as well

Mr. Morgan:

- It's based on the budget – when we get a budget in hand, that's what we base the PERs on
- The PER is the employee's share of the health plan

Mr. Rowley:

- Relative to the premium equivalence, is it a fair or unfair statement to say that maybe potentially we have been undercharging departments for the premium equivalent in the insurance fund

Mr. Morgan:

- We don't charge departments PER, we charge the employees, then what is left is the county share

Mr. Rowley:

- I mean the county share that we charge out to the departments

Mr. Morgan:

- No – that's what we balance – whatever is on that piece of paper is what we charge out

Mr. Rowley:

- But are still in deficit

Mr. Morgan:

- Yes in terms of the fund balance

Mr. Rowley:

- We have to cover it at some point

Mr. Morgan:

- Yes

Mr. May:

- Professional service line – is that exclusively TPA chargers or are their other things in there as well

Mr. Morgan:

- Workers comp TPA, OnPoint, Excellus, dental and some small things i.e. Help People contract with Crouse

Mr. May:

- Do we use any claims management services

Mr. Morgan:

- Excellus manages that

Mr. May:

- Is there any 3<sup>rd</sup> party on the workers comp side

Mr. Morgan:

- Pomco is our TPA for workers comp and claims management

## **DIVISION OF PURCHASE, pg. 3-119 - Andrew Trombley, Director; Dan Hammer, Deputy Director; Kristi Smiley, Administrative Officer**

### **Purchase Division Funding Adjustments**

The following funding adjustments from the FY 2018 are necessary to support the FY 2019 program:

#### **Appropriation Adjustments**

##### **▪ Personnel**

Net Personnel funding increased by \$45,620 due to salary and wage adjustments

##### **▪ Travel & Training**

Restored to 2018 Modified funding level

#### **Revenue Adjustments**

##### **▪ Svcs Other Govts- General Govt Support**

Net funding increased by \$22,226 as per service agreement contracts for reimbursement from other municipalities



## Budget Summary

Page:D75-Purchase Division, F10001-General Fund

Account Code - Description	2017 Actual	2018 Adopted	2018 Modified	2019 Executive	2019 Exe vs 2018 Adpt
A641010 Total-Total Salaries	1,284,203	1,346,439	1,316,439	1,392,159	45,720
A641030-Other Employee Wages	54,379	20,100	50,100	20,000	(100)
A693000-Supplies & Materials	8,195	9,000	9,000	9,000	0
A694130-Maint, Utilities, Rents	9,640	13,650	13,650	10,900	(2,750)
A694080-Professional Services	32,772	6,000	13,500	6,000	0
A694100-All Other Expenses	13,280	15,450	15,450	15,450	0
A694010-Travel & Training	5,619	16,000	8,500	8,500	(7,500)
Sub Total Direct Appropriations	1,408,088	1,426,639	1,426,639	1,462,009	35,370
A691200-Employee Benefits-Interdepart	715,749	653,768	653,768	727,160	73,392
A694950-Interdepart Charges	506,933	405,984	405,984	448,288	42,304
Sub Total Interdepartmental Appropriations	1,222,683	1,059,752	1,059,752	1,175,448	115,696
Total Appropriations	2,630,770	2,486,391	2,486,391	2,637,457	151,066
A590040-Svcs Other Govts - General Govt Support	258,507	385,075	385,075	407,301	22,226
A590055-Fines & Forfeitures	1,400	0	0	0	0
A590056-Sales of Prop and Comp for Loss	873	0	0	0	0
Sub Total Direct Revenues	260,780	385,075	385,075	407,301	22,226
A590060-Interdepart Revenue	1,597,380	1,820,494	1,820,494	1,998,779	178,285
Sub Total Interdepartmental Revenues	1,597,380	1,820,494	1,820,494	1,998,779	178,285
Total Revenues	1,858,160	2,205,569	2,205,569	2,406,080	200,511
Local (Appropriations - Revenues)	772,611	280,822	280,822	231,377	(49,445)

Mr. Trombley:

- Div. of Purchase continues to operate – doing more services, more work with the same number of people and less total cost to the local dollar share

Chair May:

- Email a list of municipalities that participate with your program
- You are really getting out there – have asked you on a few occasions to go out and meet with a town, village, fire department, etc., to talk about your capabilities
- Have yet to hear anyone say that you couldn't help them – appreciates the energy and ideas that you bring to the table

Mr. Trombley:

- We serve the County of Onondaga, City of Syracuse, City School District, County of Otsego, City and County of Oswego, Town of Hartwick under contract; had provided a list of towns, villages, municipalities and fire districts within the county

Chair May:

- What contracts are accounted for in your grants budget

Mr. Trombley:

- An emphasis on shared services throughout NYS
- As result of success with Otsego Co. pilot program in 2015, when we approached Oswego County and City, we were able to leverage our success in Otsego to apply for a grant for the NYS Dept. of State Municipal Restructuring fund – Onondaga County share will be approx. \$210K
- Leader in the state, maybe even the nation, for the consolidated purchasing model
- In process of applying for reimbursement for that grant – will come sometime in 2019

Mr. Knapp:

- Can you explain video bids

Mr. Trombley:

- Folks from outlying counties want to have access to bid openings
- Have done innovative program in partnership with IT where our bid openings are broadcast on line

- Anyone can call up and request a bid opening of a local bid; outside customers can watch a bid opening on line as well as internal customers – on YouTube – link on website

Mr. Knapp:

- It takes care of all of the rules and regulations that require transparency, etc.

Mr. Trombley:

- Yes -- if anything, we are providing more transparency

Mr. Knapp:

- Are any counties, cities, schools, etc., targeted for next year

Mr. Trombley:

- Next year's primary focus is working on the County Executive's shared services initiative – looking at providing more services to towns and villages within Onondaga County

Mr. Knapp:

- Need to really spread the word, especially on bids, about how much money we can save a town, etc., by doing a lot of administrative stuff that costs them money, and we already have the folks in place to do it

Chair May:

- How many positions are presently funded by the school district in your department

Mr. Trombley:

- There are currently 4 funded – will remain in place for next year's budget

Chair May:

- What is the mechanism for that

Mr. Trombley:

- An intermunicipal agreement – we bill them quarterly; they reimburse us the real cost of the individual – salary and benefits
- There is an additional administrative fee in IMA – pays back a little of the administrative time for the senior staff

Mrs. Ervin:

- Thank you for helping with the MWBE situation
- Are we going to be able to pull more of those people in as result of MWBE and veterans discussions

Mr. Trombley:

- Excited for MWBE future – level of attention was ratcheted up in the last quarter of 2018
- Continue to find ways to engage those in the community that have not participated in a meaningful way in procurement in Onondaga County
- More committed than ever to doing everything that we can do to make sure that everybody has a fair and equal opportunity to participate in a meaningful way in the contracts in Onondaga County

Mr. Holmquist:

- Can you explain the increase in salaries

Mr. Trombley:

- Vast majority is the contractual increases for next year; the local share of dollars, based on the income brought in, is decreasing
- Will split a position. Now have a 103 greeting at the front desk; Mr. Owens and I have agreed to share a position and will remove the greeting area that is in Purchasing – it will be a 101 position in Personnel

Mr. Rowley:

- MWBE program – are there waivers in place if a contractor does a good-faith effort and documents his attempt to meet MWBE, and can't

Mr. Trombley:

- Absolutely

Mr. Bush:

- Towns and other municipalities are able to purchase equipment and vehicles through bids – is there any advantage to having a more rapid turnover of a piece of equipment or vehicle, rather than running it until it's about ready to die
- Some towns have had a program where they purchase a piece of equipment, after 2 years put it up for sale, and the price would come back not much different from what they paid through purchasing

Mr. Trombley:

- At the county, through the Vehicle Use Review Board, we see the lifespan of a vehicle and how much has been invested in it; try to make strategic decisions as to when is the right time to take that vehicle out of service
- Option of leasing vehicles has been discussed; based on the research, we don't believe leasing it is an affective option for the county, particularly with the care that we take with our vehicle fleet maintenance at WEP
- We run those vehicles until they pretty much can't run anymore

Mr. Bush:

- That seems to be the policy; they look like that – sometimes you wish you didn't see the county seal on the side of the door

**COMPTROLLER, pg. 3-7: Robert Antonacci, II, Comptroller; James Maturo, Deputy Comptroller/Accounting; Matthew Beadnell, Chief Governmental Accountant; T.R. Schepp, Deputy Comptroller/Auditing**

#### County Comptroller Funding Adjustments

#### Budget Summary

The following funding adjustments from FY 2018 are necessary to support the FY 2019 program:

Page:D13-County Comptroller, F10001-General Fund

		2017 Actual	2018 Adopted	2018 Modified	2019 Executive	2019 Exe vs 2018 Adpt
<b>Appropriation Adjustments</b>	<b>Account Code - Description</b>					
	A641010 Total-Total Salaries	1,669,157	1,582,851	1,582,851	1,682,777	99,926
▪ <b>Personnel</b>	A641020-Overtime Wages	5	0	0	0	0
	A641030-Other Employee Wages	0	4,500	4,500	4,500	0
A net increase of \$99,926 is due to standard salary and wage adjustments and the double encumbrance of one position for the union president which is offset by reimbursement from the union	A693000-Supplies & Materials	9,525	11,200	11,200	11,200	0
	A694130-Maint, Utilities, Rents	2,205	2,700	2,700	2,900	200
▪ <b>Professional Services</b>	A694080-Professional Services	10,930	16,500	16,500	26,500	10,000
Increased \$10,000 for the actuarial services needed to value post-retirement benefits countywide every other year	A694100-All Other Expenses	117,530	114,908	180,648	115,966	1,058
	A694010-Travel & Training	704	1,100	1,100	1,100	0
	<b>Sub Total Direct Appropriations</b>	<b>1,810,057</b>	<b>1,733,759</b>	<b>1,799,499</b>	<b>1,844,943</b>	<b>111,184</b>
<b>Revenue Adjustments</b>	A691200-Employee Benefits-Interdepart	994,979	921,989	921,989	919,813	(2,176)
▪ <b>Other Miscellaneous Revenues</b>	A694950-Interdepart Charges	272,576	314,798	314,799	307,926	(6,872)
Decreased \$24,780 due to fringe benefit estimates for union president reimbursement	<b>Sub Total Interdepartmental Appropriations</b>	<b>1,267,555</b>	<b>1,236,787</b>	<b>1,236,788</b>	<b>1,227,739</b>	<b>(9,048)</b>
	<b>Total Appropriations</b>	<b>3,077,611</b>	<b>2,970,546</b>	<b>3,036,287</b>	<b>3,072,682</b>	<b>102,136</b>
	A590005-Non Real Prop Tax Items	49,433	49,433	49,433	49,433	0
	A590030-County Svc Rev - Gen Govt Support	31	250	250	250	0
	A590057-Other Misc Revenues	36,573	84,280	84,280	59,500	(24,780)
	<b>Sub Total Direct Revenues</b>	<b>86,037</b>	<b>133,963</b>	<b>133,963</b>	<b>109,183</b>	<b>(24,780)</b>
	A590060-Interdepart Revenue	18,218	16,890	16,890	19,000	2,110
	<b>Sub Total Interdepartmental Revenues</b>	<b>18,218</b>	<b>16,890</b>	<b>16,890</b>	<b>19,000</b>	<b>2,110</b>
	<b>Total Revenues</b>	<b>104,255</b>	<b>150,853</b>	<b>150,853</b>	<b>128,183</b>	<b>(22,670)</b>
	<b>Local (Appropriations - Revenues)</b>	<b>2,973,357</b>	<b>2,819,693</b>	<b>2,885,434</b>	<b>2,944,499</b>	<b>124,806</b>

The following was distributed:

Comptroller's Office		
2019 Budget Presentation to the Ways and Means Committee 9/21/18		
<b>641010 Salaries:</b>	2019 Budget	
Executive Budget	\$ 1,682,777	
30 Authorized/Funded Position	1,818,289	
Double Encumber Union President	44,238	
Amount to fully fund our Office	1,862,527	
Shortfall	(179,750)	
Currently we have 26 filled positions and four vacant funded.		
<b>Funded Vacant Position:</b>		
Accountant I		
Systems Accountant		
Auditor I		
Information Aide		
<b>Double Encumber:</b>		
Account Clerk II		
<b>694080 Professional Services:</b>		
2019 requires a full actuarial valuation for post-retirement benefits.	\$ 10,000	

Mr. Antonacci:

- Our budget is simple
- Payroll – requesting 30 funded positions
- Variance between our request and the County Executive's submission is about \$180,000
- Believe that this \$180,000 additional request from this legislature is very reasonable in light of all of the other requests that are in the budget
- More importantly, it goes to the full functioning and core duties of the County Comptroller's office
- Unlike the Purchasing Department, we don't have the funds to offer ancillary services to some of our municipalities
- Things like our CSI Task Force have naturally lessened due to the budget crunch, but we need to make sure that we fully fund the accountants
- Have lost over 100 years of accounting experience just in the last 6 months due to retirements

Mr. Maturo:

- The executive budget is \$1.7 million
- To fully fund our 30 authorized funded positions would be \$1.8 million
- The CSEA Union president was elected from our office, so we have to keep him on our payroll, even though he doesn't work for us. We do get reimbursement for that.
- To the best of my knowledge, the position of union president has always been double encumbered so that the department that houses the union president doesn't get affected by the fact that he/she is not there.
- That brings our shortfall down to about \$180,000
- Currently have 26 filled positions out of our 30 positions.
- Vacant positions are an Accountant 1; Systems Accountant; Auditor 1, Information Aide, and the double encumbered position would be an Account Clerk 2

Mr. Rowley:

- CAFR was issued--will a management letter be coming out soon from the external auditors; will we get copies of it

Mr. Antonacci:

- Yes and Yes – we are working through that draft right now. As soon as it is finalized, we will make sure the legislature gets a copy.

Mr. Knapp:

- You do a nice job helping out the Soil & Water Conservation District at a much dramatically reduced cost compared to what it would cost them to use an outside auditor
- Where is that revenue realized – is it in miscellaneous revenues

Mr. Schepp:

- Yes; it's a little bit more than \$5,000 this year

Mr. Antonacci:

- Commended Mr. Knapp for his leadership on this; there are some phenomenal people at Soil & Water and it's an engagement that we truly enjoy

Chair May:

- Effectively your funded vacants are funded and vacant because the 101 is short

Mr. Maturo:

- Yes

The meeting was adjourned at 12:20 p.m.

Respectfully submitted,

*Deborah L. Maturo*

DEBORAH L. MATURO, Clerk  
Onondaga County Legislature

## ATTENDANCE

COMMITTEE:

DATE: *9/21/18*

NAME	DEPARTMENT/AGENCY
PLEASE PRINT	
<i>Matt Campbell</i>	<i>DMB</i>
<i>Daniel Hammer</i>	<i>Purchase</i>